



# Chronicle

ILLINOIS ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS

DEKALB, ILLINOIS

FALL 2002

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## Special Meetings to be Held During the IACRAO Conference

### *IACRAO Executive Board*

Tuesday, October 22, 6:00 p.m.  
 Wednesday, October 23, 11:30 a.m.  
 Friday, October 25, 11:15 a.m.

### *OAROSUI*

State Universities Meeting  
 Wednesday, October 23  
 8:30 – 11:30 a.m.

### *ICCAROO (Community Colleges) and Private Universities & Colleges*

Birds of a Feather Session  
 Wednesday, October 23  
 9:30 – 11:30 a.m.

## Your Invitation to IACRAO's 80<sup>th</sup> Anniversary Celebration!

**From Russ Fahrner  
President-Elect**

IACRAO will be celebrating its 80th Anniversary at the Annual conference scheduled for October 23-25. Be sure and attend because this will be a conference to remember!



Peter Hood and Kathy Beaty have helped me gather information on 80 years of meetings, issues and the people of IACRAO. On Wednesday the 23<sup>rd</sup>, we will honor our past by reviewing our history and the people who have made our association great. Alumni will be invited to celebrate our achievements with Terry Spets chairing alumni recruitment. He has asked our members to give him the names, phone numbers and addresses of our past members to invite them to the alumni celebration. Joanne Bannon Gray and Gene Majac have already rented rooms for the night!

The Program Committee has attracted national speakers and a host of members to present and lead workshops on topics requested by our membership. Leroy Rooker from the Family Policy Compliance Office in the U.S. Department of Education, Washington D.C., affectionately known as Dr. Ferpa, will be presenting on Wednesday afternoon. Our keynote speaker, Laura Schaefer, is an actress who was trained at second City. She will help us pay tribute to the past "80 Years of IACRAO" using comedy to highlight the people, places and experiences of our membership. Paul Green from WGN Radio will conclude the conference with his analysis of the economy and how state politics might "play out" in our future. Other sessions which will be of interest to you include Health Wellness, MGR 101, Transfer and the Web, Record Disaster Recovery, SEM, SEVIS, Registrar 101, "One Stop", Earn and Learn, Admission 101, Cross Cultural, Doing More with Less, Glass Ceiling Diversity, Registration & Records Technology, Community Colleges and Dorms, Cal Poly ECOMS, Bright Ideas, ACT, IAI, Campus-wide FERPA Training, and Degree Audit. Just as we have for the past 80 years, there are still traditional activities in which we encourage you to participate, e.g., networking, wearing casual attire throughout the conference and the donning of collegiate apparel for Sweatshirt Day on Thursday.

Two of my colleagues at Elgin Community College have shaped the entertainment by contracting with two of the hottest groups in the Chicagoland area. Wednesday we will have Johnny Laws, "Mr. Blues," to entertain the "troops" at our Wednesday reception. Kelli Sinclair has contracted BBI an international group who will span the decades as we toast, dance and party the night away.

If you plan to stay overnight, please make your reservations early. The Wyndham Hotel in Itasca will be holding a block of rooms for conference attendees until October 8. This year we have a conference health aficionado—Lea Houdek. Leah has worked with the hotel to conduct special massages, fun runs, and exercise classes. Her motto—let the oils flow—will be a theme throughout the conference.

We hope you will register for all three days because each brings a host of excellent opportunities your way. However, this year you can register for a single day and still take advantage of the meals, receptions or banquets that are part of those day's activities. All of the conference activities will be outlined on the IACRAO website at [www.iacrao.org](http://www.iacrao.org).

There is so much more planned that I will be sure to include on the IACRAO Website each week after the Conference Registration hits your desk. Our goals are to connect with each other, learn from our very talented members, celebrate our history and to have a ball. Please call me if you have ideas for the conference. I hope to see most of you in Itasca!

## Who Governs IACRAO?

The Executive Board is responsible for enforcing the by-laws of the organization while providing services to the membership. These services, providing educational and professional development, are the primary goals of IACRAO.

The membership of IACRAO governs through elected Executive Board members and District Chairs. The organization is also directed by a charter and a constitution written and approved by the membership. Members of the Executive Committee are:

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*Most people are mirrors, reflecting the moods and emotions of the times; few are windows, bringing light to bear on the dark corners where troubles fester. The whole purpose of education is to turn mirrors into windows.*

~ Sydney J. Harris ~

## Chronicle

The *Chronicle* is published three to four times a year by the Illinois Association of Collegiate Registrars and Admissions Officers (IACRAO) as a means to promote educational and professional development of IACRAO members. The *Chronicle* covers organizational activities and individual accomplishments of IACRAO members. Articles spotlight issues affecting the admissions and records functions of educational institutions. The *Chronicle* welcomes ideas, photographs, and articles from our professional membership. Send your contributions or comments to Sheri C. Kallembach or Wendy Lawson Raver, *Chronicle* Co-Editors, Northern Illinois University, Registration and Records, DeKalb, IL 60115-2871, Fax 815/753-1908, e-mail skallembach@niu.edu or wraver@niu.edu.

# President's Report

From Karen Helmers  
President

It is hard to believe that the fall semester is upon us! The 80<sup>th</sup> IACRAO Annual Meeting is now just a few weeks away (October 23 - 25, 2002). I hope you are planning to join your colleagues from across the state for what is certain to be three days of rewarding professional development, learning, and some fun mixed in as well! The conference will be held at the Wyndham Northwest Chicago in Itasca, Illinois so hurry and get your registration and reservations in if you have not already done so. The program committee and on-site chairs have been hard at work planning an outstanding conference for you to make the 80<sup>th</sup> Annual Conference a special conference to remember.

IACRAO membership renewals for 2002-2003 were mailed in early July to all previous members. If you haven't already sent in your renewal, do so today to ensure continuation of your member benefits for the coming year.

The IACRAO Executive Board is always looking for ways to increase individual member involvement in the association. As always, I encourage you to ask questions, raise issues and concerns, and share your ideas with us. It is important for us to hear what ideas you may have for the future of IACRAO — for the next 80 years and our profession! Feel free to contact me directly at Western Illinois University at 309/298-1965 or email me at KL-Helmerts@wiu.edu. You may also contact any member of our Executive Board. We appreciate any input you have into the organization.

I want to extend best wishes to each of you as you begin a new and exciting school year. I look forward to seeing you at the annual meeting in Itasca!

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## Dave Wolf Says "It's Never Too Late for a Bright Idea!"

It's not too late! Don't miss your opportunity to submit an entry for the Gene Magac Bright Idea Award for the Fall 2002 IACRAO Conference. Write down your plan or idea and send it to Dale Wolf by mail, fax or e-mail. All that is needed is the "ways, hows and whys" of your entry. The ideas will be selected on specific criteria and are then to be presented at this year's

conference. The winner of the Bright Idea Award will receive a free registration for the 2003 Annual IACRAO Conference! If your institution has entered before, enter again! Bradley University has submitted several entries. Are you willing to challenge them and submit your own? Do so at your first opportunity. Thank you to all for your consideration.



Send entries to: Dale Wolf, Director of Admission, Eastern Illinois University, 600 Lincoln Avenue, Charleston, IL 61920, FAX: 217-581-7060, e-mail: cfdww@eiu.edu. Call 800-252-5711 with any questions.

## Submit Your Donations for the Raffle Prizes for IACRAO's 80th Birthday Celebration!

You have all received a special invitation to the IACRAO 80<sup>th</sup> Birthday Bash on October 23-25, 2002. In lieu of birthday presents, RAFFLE prize donations will be greatly appreciated. Raffle Divas, Nguyet Fuller and Becky Wauthier, will be happy to collect your donations for the raffle at the conference site, Wyndham Northwest Chicago Hotel in Itasca.



Last year we had an overwhelming response to our request, and we THANK you for your generous support. We promise to be just as creative in distributing these incredible birthday prizes to each of you as we were last year! So, get ready for more fun and games!

If you have any questions, please contact the Raffle Divas, Nguyet Fuller at nguyet@uiuc.edu or Becky Wauthier at Wauthier@uillinois.edu or at (217) 333-2530.

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## Icebreaker for IACRAO New Members and First-Time Annual IACRAO Meeting Attendees

Submitted by Sheri Kallembach  
Chronicle Co-Editor

Make sure that you extend a greeting to new IACRAO members and first-time attendees at the Annual IACRAO Meeting. Make them aware of what IACRAO membership means and what it provides. We want to grow as an organization and need your help!

Exchange business cards and encourage attendees to network. Besides the most commonly asked questions, rely on the following list of questions to encourage a dialogue. What do you want to take home from this meeting? How did you get into the field of admissions and registrar? Do you have questions about IACRAO and how you can become active in the association? If you had to brag about something you do in your office, what would that be? If you wanted to change one thing in your current position or institution, what would that be? Do you know of anyone interested in presenting at future meetings or do you have a particular topic you would like to present at a future meeting?



## Did You Know?

Submitted by Sheri Kallembach  
Chronicle Co-Editor

Did you know you may purchase a custom-made degree, diploma or certificate through fakedegrees.com from Illinois College, Illinois Benedictine University, Illinois Community College Board, Illinois Central College, Illinois Eastern Community College System, Illinois Wesleyan University, Northeastern Illinois University, Southeastern Illinois College, or Springfield College in Illinois? However, please be advised the warning posted on fakedegrees.com states that "These certificates are extremely high quality and are intended for novelty purposes only. They are not intended for, and we take no responsibility for, their use in any matters perpetrating fraud or dishonesty."



Fakedegrees.com is just one of the many sites currently offering similar on-line services. The Illinois Board of Higher Education has become a staunch supporter of preventing such questionable on-line services. On April 2, 2002, the Board voted to recommend a measure to restrict the trafficking of counterfeit college degrees and endorsed legislation establishing criminal penalties for individuals who falsely claim credentials from legitimate Illinois colleges and universities.

The June 4, 2002, Legislative Report indicates that the Board of Higher Education's legislative initiative to prohibit the manufacturer or sale of fake degrees was contained in House Bill 5397. This bill was introduced by Representative Richard Winkel, Jr. and would amend the Illinois Criminal Code of 1961, making technical changes in the deceptive collection practices statute. The bill was held in the House Rules Committee and did not receive full consideration by the General Assembly due primarily to the Judiciary Committees' workload and the urgency of a response to the report of the Governor's Commission on the Death Penalty. For more information about other sites offering fake diplomas, search the Illinois Board of Higher Education's website at <http://www.ibhe.state.il.us>. To keep current on HB5397 or other proposed legislation, search the Legislation Status and Text option for the Illinois General Assembly website at <http://www.legis.state.il.us/>.

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## IACRAO Retirees

From Karen Helmers  
President

At the Annual Business Meeting, the IACRAO organization always makes a point of honoring any member who plans to retire during the current school year. So, if you are planning to retire, or if you know of someone who has retired since the last Annual Conference or is planning on retiring during this school year, please call or email me the person's name, the name of the school where the person works (or worked), and what position the person holds (or held) at the school. These retirees have given many years of valuable service to our profession, and I want to make sure they are properly recognized. You may call me at 309/298-1965 or email me the information at KL-Helmerts@wiu.edu.



## Open Invitation to IACRAO Alumni

From Russ Fahrner  
President-Elect

I would like for our membership to reach out to past members and invite them to the conference. Terry Spets will be coordinating the outreach effort with a special mailing. Please give Terry either the alumni's phone number or an address so he can notify them of the special events planned for them at our IACRAO's 80<sup>th</sup> Conference. This organization owes a lot to the contributions of alumni, and we would like to recognize their past efforts.

On Wednesday, alumni have an open invitation to attend the opening session from 1-2 p.m. There will be a special greeting for participants from 2:30-3:30 p.m. They are then invited to participate in a leisurely session from 3:30-5:00 p.m. on "Life After IACRAO" and attend the Conference reception from 6:00-8:30 p.m.

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## IACRAO Membership

Submitted by Bob Burk  
Treasurer

This is a year of transition for membership responsibilities in IACRAO. At the direction of the Executive Board, responsibilities for membership record keeping, mailing lists, etc., have moved from the Secretary to the Treasurer beginning with the 2002-2003 membership year. This should result in a more efficient process.

Membership forms were sent in early June to all institutions and 2001-2002 individual members. In addition, the membership form was posted on the IACRAO website. It appears that the economy and institutional budget cuts have not affected IACRAO's membership rolls. As of September 6, early returns show individual members at 336 and institutional members now at 73, with over a month to go before the annual meeting. Last year by the October Annual Meeting, 90 institutional and 364 individual memberships had been recorded.

The IACRAO membership web site has been updated. As additional institutions and individual members come in, they will be added to the website. Only members will be included on our website and receive the *Chronicle*.

Questions about membership and membership dues and forms should be directed to: Bob Burk, NIU Admissions, P.O. Box 3001, DeKalb, Illinois 60115-2857, (815) 753-8301, [rburk@niu.edu](mailto:rburk@niu.edu).

## From the Archives

Submitted by Peter Hood  
IACRAO Archivist

George Philip Tuttle was first Registrar, then Director of Admissions and Records, at the University of Illinois. His tenure spanned the years from the 1920s to the 1950s. He was a prominent, active colleague in the profession. He became the first President of the Illinois Association of Collegiate Registrars in 1923 and President of the national American Association of Collegiate Registrars in 1926. In 1956, the *Journal* noted that Mr. Tuttle was given honorary membership in the Illinois Association and a book of letters from his colleagues.

In the early American Association of Collegiate Registrar (AACR) Journals, the national presidents were asked by the editor to write a short biography for the membership and offer a bit of advice for beginning registrars. George Philip Tuttle wrote his piece about himself in the AACR Journal, Vol. VIII, April 1933, and, as you will note at the conclusion of his writings, offered advice to beginning registrars. Here is what he wrote and what suggestions he gave to novice registrars.

In Vermont they still talk about the great blizzard of 1888. It was in the midst of that terrific snowstorm that I was born, in Burlington on March 28. There my boyhood and young manhood days were spent. There also I received my college training and met my matrimonial fate.

In the fall of 1907, I entered the University of Vermont and was graduated with the degree of Bachelor of Science in June 1911. In August 1911 I came to the University of Illinois to accept a position in the office of the Registrar, Mr. C.M. McConn. In the spring of 1912, I returned to Vermont and on May 18 married Miss Beulah Mae Best. After a brief honeymoon we came to Urbana, which has been our home ever since. Here our two daughters were born, Barbara in 1915 and Dorothy in 1917.

My fraternal affiliation is with Phi Delta Theta. I am a member of the Kiwanis Club, the University Club of Urbana, the Board of Directors of the University Y.M.C.A., the Board of Directors of the Champaign-Urbana Community Chest, the University Concert and Entertainment Board, the Illini Guild, and the Faculty Players Club.

The family vacations each summer in Vermont. During the winter months my favorite exercise is handball. In the spring there is gardening, both vegetables and flowers, which gives relaxation from the office chair. I suppose, however, that it would be said around the University that my chief hobby is amateur dramatics.

Through the years here at Illinois it has been my endeavor to make the registrar's office a service organization useful to students and faculty and respected by them. Also it has been my aim continually to interpret the records in the office with respect to their bearing on university policies. To this end we have been active in preparing studies of various kinds. Many of these have led the



University to change its policy on the matters involved. It has fallen to me to visit the colleges and junior colleges of the state for the University, and to make similar visits outside the state for the North Central Association. These contacts I believe have been important to the University in maintaining the good will of the higher institutions of the state, and I am sure that the reports of these visits have sometimes been of definite benefit to the institutions themselves.

I have not written extensively for publication, but those interested will find articles in the publications of the American Association of Collegiate Registrars, and others, unpublished, have been presented before the Illinois and Ohio branches of the Association. Forthcoming is an article in *School and Society* on the new entrance requirements at the University of Illinois. I find great pleasure in the many faculty contacts made officially and unofficially, but

greatest satisfaction is assisting worthy students, particularly when I have to discover ways to beat my own regulations in order to accomplish the desired results.

The editor inquires, "What bit of advice or practical wisdom would you give to the young man or woman who is just beginning in the registrar's work?" Well, Mr. Editor, since you ask for it, here it is:

- (1) Don't take your job as being merely what your predecessor made it, but be continually alert to discover new ways and means for increasing its value to your institution;
- (2) don't take yourself too seriously, but think of your job always as one of real significance and make it such;
- (3) never lose your temper, but be firm where that is necessary;
- (4) don't pass the buck to others, but expect others to pass it to you and when they do settle the question at issue;
- (5) keep your sense of humor;
- (6) be helpful always, but don't be just a dumping ground for jobs that belong elsewhere;
- (7) study people, no two are entirely alike; and
- (8) remember that common sense has solved more problems than any other expedient.